

To: Valued Customers
Subject: **Temporary Closure of Central Precast West**

Dear Valued Customers,

After careful consideration, Central Precast has decided to temporarily close our office at 6775 Hazeldean Rd., Stittsville, for a period of 8 to 12 weeks. This closure will begin on January 3rd, 2023, and is necessary due to organizational requirements.

**All inside sales operations will be relocated to our office at
25 Bongard Ave., Nepean**

This move will allow us to provide better training, vacation coverage, and support in the event of employee illness. It will also give us the opportunity to have the whole team in one place, which will help us prepare for the next season.

We expect to resume operations at our Stittsville location around March, but please be aware that this is an estimate, and the exact date may vary. If you have any questions or concerns, please do not hesitate to contact me.

Thank you for your understanding and continued support. We apologize for any inconvenience this may cause and look forward to serving you again soon.

Sincerely,



Nathalie Morin
District Sales Manager

Central Precast